



## REQUEST FOR TENDERS

### DESIGN DEVELOPMENT AND CONSTRUCT MOONEY MOONEY – CHEERO POINT LOW PRESSURE SEWERAGE SYSTEM

Closing Date : 8<sup>th</sup> May 2007 @ 2.30 pm

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**INFORMATION TO TENDERERS**  
**DESIGN DEVELOPMENT AND CONSTRUCT MOONEY MOONEY – CHEERO**  
**POINT LOW PRESSURE SEWERAGE SYSTEM**

1. **PURPOSE:** The work incorporates the Design Development and Construction of a Pressure Sewerage System for Mooney Mooney – Cheero Point in accordance with the tender documents herein.
2. **INVITATION:** Tenderers willing to fulfil the requirements of the proposed contract are invited to submit a tender to the Council by the deadline, **2.30 pm on Tuesday 8<sup>th</sup> May 2007** (at the Tender Box). Responsibility for lodgement of completed tender documents by the deadline lies solely with the Tenderer. Tender lodgement information is provided in the tender document. Council is not bound to accept the lowest tender or any tender submitted.
3. **DOCUMENTS:** Tender documents will be forwarded electronically to pre-registered tenderers. Also a CD containing information supplied by the Principal will be posted to tenderers.
4. **INFORMATION:** All enquiries relating to the proposed contract must be directed to the nominated Contact Officer, between 8.30 am and 4.00 pm, Monday to Friday. Verbal enquiries must be confirmed in writing. The primary Contact Officer is Council's Construction Manager, Mr Rick Andrews on telephone/fax (02) 43245730 or mobile 0438243128 or email rick\_andr@hotmail.com. If this person is not available then the secondary Contact Officer is Mr Paul Jupp – Project Director on either telephone (02) 4325 8919 or fax (02) 4323 7417 or e-mail [paul.jupp@gosford.nsw.gov.au](mailto:paul.jupp@gosford.nsw.gov.au). Confirmation of tenders received and tenders awarded is available from councils website.
5. **PRE-TENDER MEETING:** A mandatory pre-tender meeting will be held on site commencing **10am on Tuesday 17<sup>th</sup> May 2007**. Tenderers are requested to meet with the Project Director at the Mooney Workers Club.
6. **TENDERERS TO NOTE:** In the preparation and submission of the tender and without limiting the Tenderer's obligations, the Tenderer shall:
  - submit a tender which includes all Schedules including the *Tenderer's Declaration Schedule* and any other declaration required completely filled in and signed, together with any other documents, information and details necessary to make the tender complete;
  - not submit a tender without a firm intention to proceed;
  - not engage in any form of collusive practice;
  - not directly or indirectly canvass support from an elected member or employee of Council at any time.
7. **LODGEMENT METHOD:** (*Refer to the detailed requirements of Clause 11 of the Conditions of Tendering*)

Complete tenders (i.e. containing all completed schedules, documents, information and details required) shall be considered **ONLY** if received by:

  - An **original** (hardcopy) of the tender must be in the Tender Box by the deadline.

**OR**

- Electronically by the deadline via;  
Facsimile transmission to **(02) 4322 8091**

**OR**

E-mail to [tenders@gosford.nsw.gov.au](mailto:tenders@gosford.nsw.gov.au).

**Note:** in addition to the electronic transmission, as a **formal confirmation**, the original must be posted before the deadline and received within **2** business days after the deadline. Proof verifying the time of posting must be provided.

Formal tenders **MUST** be enclosed in a sealed envelope or package and clearly endorsed:

***Tender for Design Development and Construct Mooney Mooney  
– Cheero Point Low Pressure Sewerage System***  
***The Tender Box – Gosford City Council***  
***Ground Floor, Administration Building***  
***49 Mann Street***  
***GOSFORD N.S.W. 2250***

8. **“VALUE FOR MONEY” ASSESSMENT CRITERIA:** Council is not bound to accept the lowest tender or any tender submitted. Council, in its discretion, will accept the tender that it determines provides the most advantageous result. Tenders will be assessed on “conformity to the documentation” and “value for money” (the most cost effective offer determined by considering all price and non-price factors relevant to the proposed contract). The assessment criteria are based on Tenderers completing the following Schedules:

Tenderer’s Declaration	OH&S
Tender Price	Quality Assurance
Financial Details	Environmental Management
Insurances	Warranties
Contract Program	Compliance and Departures
Tender Information and Innovation	Receipt of Addenda

Council is calling concurrent supply tenders for Low Pressure Sewerage (LPS) equipment. When considering the Price criterion for this tender Council will be assessing both this DDC tender and the LPS Supply tender concurrently and will be taking into account the combined in ground cost for the sewerage system,

9. **DOCUMENTATION FORMAT:** Gosford City Council operates an electronic document management system. As Council is committed to working electronically the provision of all documents and communications, throughout the tendering and contract periods, in an electronic version in either PDF, Microsoft Office or Tiff Group 4 formats is required.
10. **PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE:** Tenderers are advised that all (if any) personal information required to be provided with their tender submission is intended only for use by Council staff.

The purpose being for the assessment of tenders (in accordance with the Local Government Tendering Regulations). The information will be stored at Council's Administration Centre in accordance with the requirements of the State Records Act 1998.

11. **SPECIAL CONDITIONS OF TENDER:** The Hunter Region Organisation of Councils' Contracts Panel "*Conditions of Tendering*" govern this tender.