

STEPS TO CONNECTING

| Step | Action | Payment Required |
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| Step 1 Community Open Day | Open Days were held in 2008 and 2009 to provide information on the Scheme and give you the opportunity to discuss details of the new Scheme with representatives from Gosford City Council and project consultants. | Nil |
| Step 2 Property audits | <p>ALL property owners were contacted and property audits carried out to determine the best location for LPS equipment on your property.</p> <p>Your existing plumbing and electrical systems were inspected to identify any defects which might prevent connection to the Scheme.</p> | Nil |
| Step 3 Connection agreements | <p>In late 2008 you were sent a Connection Information Pack outlining two Connection Agreements.</p> <p>You were asked to nominate either Connection Agreement A (early connection) or Connection Agreement B (later connection) and return it to Council no later than eight weeks following receipt of the Pack.</p> <p>Depending on your nominated Connection Agreement, a convenient time was arranged to install the new system equipment on your property. If your property requires an In-septic system installation please refer to Step 7.</p> | Nil |
| Step 4 Payment nomination | When Council received your Connection Agreement, a payment nomination form was then sent asking how you want to pay the PSP Area Contribution Charge of \$10,795.00. It can be paid as a lump sum at the time of connection or as quarterly instalments over a maximum of 20 years. | Nil |
| Step 5 Upgrade your electrical and plumbing systems | <p>Your Connection Information pack contained a list of plumbing and electrical rectification works that need to be carried out at your property before you are eligible for connection to the new system.</p> <p>You need to arrange a licensed plumber/drainer and electrician to do this work, at your own cost.</p> <p>Electrical defects must be rectified by an independent licensed electrician and a Certificate of Compliance of Electrical Work (CCEW) submitted to Council before you are eligible for connection.</p> | <p>Costs for upgrade works will depend on your rectification requirements.</p> <p>You are required to independently source quotes and complete upgrades.</p> |
| Step 6 Gosford City Council Plumbing Inspection #1 | <p>Your plumbing rectification works MUST be inspected by a Council Plumbing Inspector to confirm compliance.</p> <p>Your licensed plumber/drainer will need to contact Council to arrange this inspection once rectification works are complete.</p> | A Plumbing and Drainage Inspection Fee of \$212.06 must be paid to Council to cover multiple Council inspections of plumbing systems during the connection process for houses with one toilet. |

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| | | Each additional toilet will incur a cost of \$81.73. This must be paid prior to the inspection being carried out. |
| Step 7 Only if you require an In-septic System | <p>Your Property Service Diagram indicated whether you need an In-septic System installation.</p> <p>You will need to engage an independent licensed plumber and electrician to rectify any defects prior to installation of the LPS equipment. You will also need to ensure your plumber is available to connect your existing plumbing system to the on-property LPS equipment at the time of installation.</p> <p>Please refer to the <i>In-Septic Installations FAQ Sheet</i> for more information.</p> | You are required to conduct these works independently. You need to obtain quotes from a licensed plumber/drainer and electrician to carry out this work. |
| Step 8 Connection | <p>Connection to the Scheme is NOW available.</p> <p>You can contact a licensed plumber to carry out connection if:</p> <ol style="list-style-type: none"> 1. You previously opted and are eligible for an Early Connection; 2. You have finalised your PSP Area Contribution Charge payment method; 3. Your Certificate of Compliance of Electrical Work (if required) has been submitted to Council and; 4. Your plumbing rectification works have been inspected by Council and you have paid the Plumbing and Drainage Inspection Fee. <p>Your licensed plumber will need to liaise with Council's Plumbing Inspector to ensure they are onsite at the time of connection.</p> <p>If you opted for a later connection you will need to contact Council in the future when your property requires connection to the Scheme. You will then be placed on a waiting list until there are sufficient properties in the area needing connection.</p> | <p>If you nominated to make a single payment of the \$10,795.00 PSP Charge prior to connection, you can connect to the Scheme after the payment has been made.</p> <p>If you nominated to pay the PSP Area Contribution Charge via quarterly payments, your first payment of \$219.13 will be payable within three months of the date your property is connected to the Scheme. This quarterly payment has been calculated using the interest rate of 5.27% which is fixed for the term of the loan.</p> |
| Step 9 Decommission your septic tank | Unless your existing septic tank has been pumped out for the installation of an In-septic system, you will need to decommission your existing tank once your property is connected to the Scheme. Your tank can be decommissioned, including the final pump-out, using an approved waste contractor. | You need to conduct these works independently. You will need to obtain quotes from a licensed plumber/drainer to carry out this work. |
| Step 10 Gosford City Council Final Inspection | <p>After you have connected to the Scheme and decommissioned your septic tank you need to contact Council to arrange a FINAL inspection.</p> <p>A final inspection is carried out to ensure your health and safety is not at risk once the existing septic system has been decommissioned and to make sure operation of the new system conforms to relevant codes and restrictions.</p> | This FINAL inspection is covered by payment of the initial Plumbing and Drainage Inspection Fee. |
| Step 11 Annual Residential Sewerage Service Charge | An Annual Residential Sewerage Service Charge fee of \$463.59 per annum for the 2009/10 fiscal year will be payable by all property owners once the Scheme is commissioned, regardless of whether you are connected to the Scheme or not. | The fee of \$463.59 may be paid in quarterly instalments and will be included on your Council Rates Notice. |